

# 中國醫藥大學各類英文證件申請單

## China Medical University Application Form for English Documents

申請日期 (Application Date) : 年(Y) 月(M) 日(D)

姓名 Name	中文 Chinese	學號 Student ID
	英文 English	電話/手機 Phone/Mobile Number
Email		
系所 Department/Institute	學系/所 Dept./Inst. 班/組 Class	畢業年月 Graduation Date 年(Y) 月(M)
申請項目 Items	<input type="checkbox"/> 英文畢業證明書 _____ 份 (每份 30 元) _____ copies of Graduation Certificate (English) (NT\$30 per copy)	
	<input type="checkbox"/> 英文在學證明書 _____ 份 (每份 30 元), 共新台幣 _____ 元 _____ copies of Certificate of Enrollment (English) (NT\$30 per copy)	
	● 預計畢業年月 Graduation Date : _____ 年(Y) _____ 月(M) (僅延修生可選填 Delayed Graduation Only)	
	● 其他特殊需求 Other Specific Requirements : _____	
	<input type="checkbox"/> 英文修業證明書 1 份 Certificate of Program Completion (English)	
	<input type="checkbox"/> 英文休學證明書 _____ 份 _____ copies of Certificate of Suspension (English)	
	<input type="checkbox"/> E.C.F.M.G. 申請書 _____ 份 (每份 30 元) _____ copies of E.C.F.M.G. application forms (English) (NT\$30 per application)	
<input type="checkbox"/> V.Q.E. 申請書 _____ 份 (每份 30 元) _____ copies of V.Q.E. application forms (English) (NT\$30 per application)		
<input type="checkbox"/> 其他 Other : _____		
附註 Remark(s)	1. 須完成該學期之學雜費繳納, 使得開立在學證明。 You could only request a proof of enrollment after you pay the tuition and miscellaneous fees for the semester. 2. 申請證件, 約需 5~7 天, 逾期三個月未領取者作廢。 It usually takes 5-7 working days to process the application. Documents will be disposed of if they are not picked up three months after being issued. 3. 如需郵寄, 請附信封並貼掛號郵資, 請詳填通訊住址。 For mailing, please attach an envelope with postage and the correct correspondence address. 4. 請附護照影印本。 Please attach a photocopy of your passport.	
領取方式 Way of receiving	<input type="checkbox"/> 親自領取 In person	<input type="checkbox"/> 掛號郵寄 Registered mail 地址 Address : _____

**承辦單位 (Department) :**

註冊課務組 / 研究生事務處 承辦人  
 Registration and Curriculum Division /  
 Office of Graduate Student Affairs

**核判 (Decision) :**

教務長 / 研究生事務長  
 Dean of Academic Affairs /  
 Dean of Office of Graduate Student Affairs

112.1.19更新

註冊課務組 組長 / 副研究生事務長  
 Director of Registration and Curriculum Division /  
 Associate Dean of Office of Graduate Student Affairs

校長  
 President