

# 中國醫藥大學各類中文證件申請單

## China Medical University Application Form for Chinese Documents

申請日期 (Application Date) :    年(Y)    月(M)    日(D)

姓名 Name	中文 Chinese		學號 Student ID	
	英文 English		電話/手機 Phone/Mobile Number	
系所 Department/Institute	學系/所 Dept./Inst. 班/組 Class		畢業年月 Graduation Date	年(Y)    月(M)
Email				
申請項目 Items	<input type="checkbox"/> 畢業證書影本_____份 (每份 10 元) _____ photo copies of the Graduation Diploma (NT\$10 per copy)			
	<input type="checkbox"/> 中文修業證明書 1 份 Certificate of Program Completion (Chinese)			
	<input type="checkbox"/> 中文休學證明書_____份 _____ copies of Certificate(s) of Suspension (Chinese)			
	<input type="checkbox"/> 中文教學助理服務證明書 1 份 Certificate of Teaching Assistant Service (Chinese)			
	<input type="checkbox"/> 其他 Other :			
附註 Remark(s)	1. 申請證件，約需 5~7 天，逾期三個月未領取者作廢。 It usually takes 5-7 working days to process the application. Documents will be disposed of if they are not picked up three months after being issued. 2. 如需郵寄，請附信封並貼掛號郵資，請詳填通訊住址。 For mailing, please attach an envelope with registered postage and the correct correspondence address.			
領取方式 Way of receiving	<input type="checkbox"/> 親自領取 In person	<input type="checkbox"/> 掛號郵寄 Registered mail  地址 Address :		

2023.1.19更新

**承辦單位 (Department) :**

註冊課務組 / 研究生事務處 承辦人  
 Registration and Curriculum Division /  
 Office of Graduate Student Affairs

**核 判 (Decision) :**

教務長 / 研究生事務長  
 Dean of Academic Affairs /  
 Dean of Office of Graduate Student Affairs

註冊課務組 組長 / 副研究生事務長  
 Director of Registration and Curriculum Division /  
 Associate Dean of Office of Graduate Student Affairs

校 長  
 President